



# Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

## Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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Memo No. 36.05.0000.105.31.008.2000/887

Date: 13-05-2024


### Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Mrs. Jahora Sikder, Deputy Director (Chemical), Standard Wing, BSTI, Dhaka from 26-05-2024 to 26-06-2024 or from the date of departure for 31 (Thirty One) days for performing holly Hajj in Saudi Arabia under the following terms and conditions :

#### Terms & Conditions :

- All expenses in this connection will be borne by the incumbent herself.
- There will be no financial involvement of the Government or Institution regarding her travel.
- She will not be allowed to draw his pay and allowances in foreign currency.
- She will not be allowed to extend his stay (excluding transit and traveling time) abroad beyond the permitted time.

- This order is issued in accordance with the Order No.36.00.0000.067.08.005.23.87, Dated: 09-05-2024 of the Ministry of Industries.

  
13.05.2024  
(Md. Tuhin Ahmed)  
Deputy Director (Admin-2)

#### Distribution :

Mrs. Jahora Sikder  
Deputy Director (Chemical),  
Standard Wing, BSTI, Dhaka.

#### Copy to : ( for kind information and necessary action ) :

01. Senior Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. Embassy of Saudi Arabia, Dhaka.
06. Director (Standard), Standard Wing, BSTI, Dhaka.
07. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
08. Assistant Director (Account & Audit), BSTI, Dhaka.
09. PA to Director General, BSTI, Dhaka.