



Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh



No. 36.05.018.01.01.1054.2012/2792

Date: 02-07-2019

Office Order

The undersigned is directed to inform that the authority is pleased to grant leave (Earned leave) to Mr. Musharrf Hosen, Data Entry Operator, BSTI, Dhaka from 28-07-2019 to 15-09-2019 or from the date of departure for 50 (Fifty) days to travel for Hajj, in Saudi Arabia under the following terms and conditions:

Terms & Conditions:

- a) All expenses in this connection will be borne by the incumbent himself.
 - b) There will be no financial involvement of the Government or Institution regarding his travel.
 - c) He will not be allowed to draw his pay and allowances in foreign currency.
 - d) He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This has the approval of the competent authority.

02.7.19

(Md. Saiful Islam)

Deputy Director (Admin)

Phone : 8870887

Distribution :

Mr. Musharrf Hosen
Data Entry Operator
BSTI, Dhaka

Distribution for kind information & necessary action:

1. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. (Attn: Mrs. Samsun Nahar, Asstt. Secretary).
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
3. Director General, BSTI, Dhaka.
4. Director General, Department of Immigration & Passport Division, Dhaka.
5. Director (Admin.), BSTI, Dhaka.
6. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
7. Embassy of Saudi Arabia, Dhaka.
8. Asstt. Director (Accounts and Audit), BSTI, Dhaka.
9. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).

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