**Bangladesh Standards and Testing Institution** Member ISO,OIML,APMP,BIPM & Codex Alimentarius Commission of FAO/WHO

**Ministry of Industries** 

Government of the People's Republic of Bangladesh

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Memo No. 36.05.0000.105.31.001.22/1095

Date: 18-09-2023

## Office Order

The undersigned is directed to inform that the authority of BSTI is pleased to grant leave (Earned leave) to Mr. Md. Asrafuzzaman Babu, Assistant Law Officer, BSTI, Dhaka from 03-10-2023 to 15-10-2023 or from the date of departure for 12 (Twelve) days for traveling to India for visiting religious place under the following terms and conditions:

## Terms & Conditions:

a) All expenses in this connection will be borne by the incumbent himself.

b) There will be no financial involvement of the Government or Institution regarding his travel.

c) He will not be allowed to draw his pay and allowances in foreign currency.

d) He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time.

This order is approved by the competent authority and issued accordingly. 2.

> ( Md. Tuhin Ahmed ) Deputy Director (Admin-2)

## Distribution:

Mr. Md. Asrafuzzaman Babu, Assistant Law Officer, BSTI, Dhaka.

## Distribution for kind information & necessary action:

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].

02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.

03. Director General, Department of Immigration and Passport Division, Dhaka.

04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.

05. High Commision of India, Dhaka.

06. Immigration Officer, Benapole, Jessore.

07. Deputy Director (Admin-1), BSTI, Dhaka.

08. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).

09. PA to Director General, BSTI, Dhaka.