



Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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No. 36.05.0000.105.31.002.90-613

Date: 07-08-2022

Office Order

The undersigned is directed to inform that the authority of BSTI is pleased to grant leave (Earned leave) from 10-08-2022 to 16-08-2022 or from the date of departure for 7 (Seven) days to travel Mrs. Nilufa Hoque, Director (Standards), BSTI, Dhaka traveling to Canada under the following terms and conditions :

Terms & Conditions:

- All expenses in this connection will be borne by the incumbent herself.
 - There will be no financial involvement of the Government or Institution regarding her travel.
 - She will not be allowed to draw her pay and allowances in foreign currency.
 - She will not be allowed to extend her stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This order is issued in accordance with the Order No.36.00.0000.053.08.007.22.210, Dated: 03-08-2022 of the Ministry of Industries.

(Signature)
7.8.22

(Md. Tuhin Ahmed)
Assistant Director (Admin)

Distribution :

Mrs. Nilufa Hoque,
Director (Standards),
BSTI, Dhaka

Copy to : (for kind information and necessary action) :

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. (Attn: Mr. Md. Helal Uddin, Asstt. Secretary).
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. Embassy of Canada, Dhaka.
06. Director (CM), BSTI, Dhaka.
07. Deputy Director (Admin-1), BSTI, Dhaka.
- ✓ 08. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
09. PA to Director General, BSTI, Dhaka.